Peter Carnley Anglican Community School 18 Sept 2024

Peter Carnley Anglican Community School uses Vivi software to connect to the TVs in each room so the following is a guide for you to download and access the TVs when you present. Make sure you have the software on your device prior to the day. IT support will be available on the day if you experience any challenges.

The Vivi App

https://vivi.atlassian.net/wiki/spaces/SHUB/pages/1492877313/1.+How+to+Get+Vivi

Before you start working with Vivi, you will need to download the Vivi app.

There are two ways of getting the Vivi app:

1. **Self-install** - If you manage your own device, install the appropriate software from https://get.vivi.io or from your device's app store.

2. **Enterprise Installation** - If your organisation manages the applications on your device, please consult your IT Administrator.

Visiting https://get.vivi.io in a web browser on your device will automatically download the appropriate Vivi App for your device. You may need to open or run the Vivi software after the download is complete to complete the installation. Alternatively, download Vivi from your device's App Store or Google Play store.

The Vivi app will work on most devices - Windows, Mac, iOS (including iPads and iPhones), Android, and Linux.
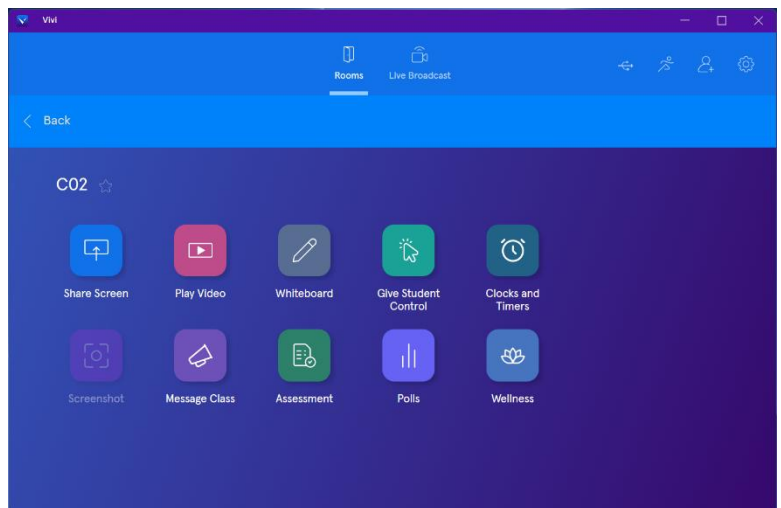
The Vivi Web App

If using a device where apps are unable to be installed (including Chromebooks), the Vivi Web App can be used instead. To access, visit https://app.vivi.io/.

Most functionality is available however there are some limitations including the inability to use Live Broadcast, USB Passthrough the Floating Toolbar. For a full list, please visit: Vivi Web App

Screenshots used throughout this user guide are based on the app version of Vivi.

Connecting to Vivi
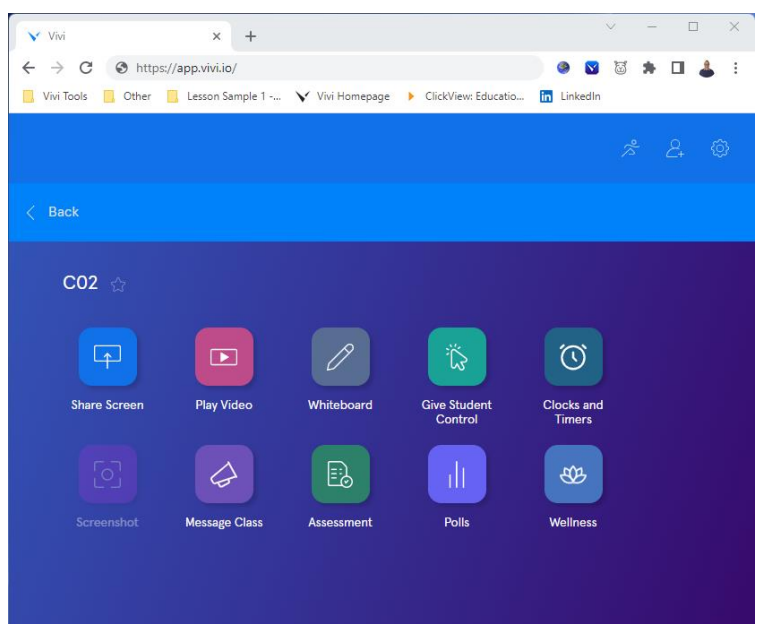
https://vivi.atlassian.net/wiki/spaces/SHUB/pages/1492877320/2.+Connecting+to+Vivi

Organisation Selection

Upon opening the Vivi app you will need to select your organisation – this is usually the name of your school or district. If you are connected to your school network, you organisation should appear automatically.

If your organisation is not shown, select the Find My Organisation button.

If searching for your organisation, you will need to enter either your email or your organisation code which you can obtain from your IT Administrator, then select Search.
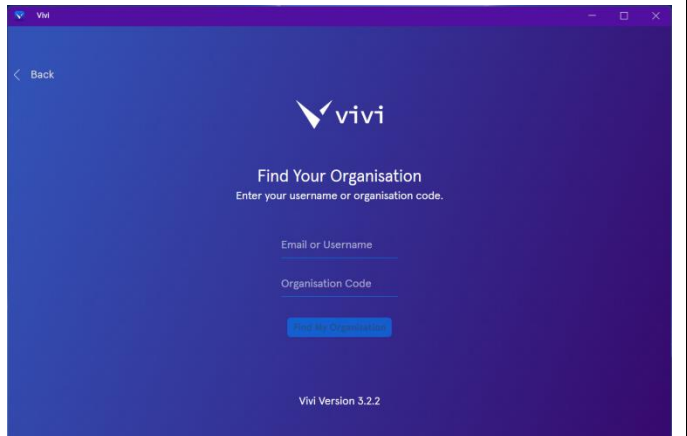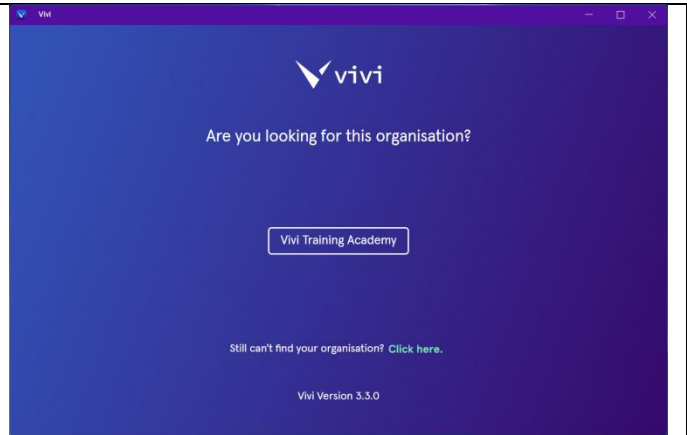

Login

After selecting your organisation, you will be prompted to log in or sign up.

Organisations are able to integrate Vivi with their single sign on service, which means you are able to use your existing organisation email/username and password to log into Vivi.

If this has been enabled for you organisation, you will not see the Sign Up button, so instead, select Log In and enter your existing organisation email/username and password.

If you have previously used Vivi, select Log In then enter the email address and password you set up to log into Vivi. If you have forgotten your password, use the Forgot Password? link to reset.
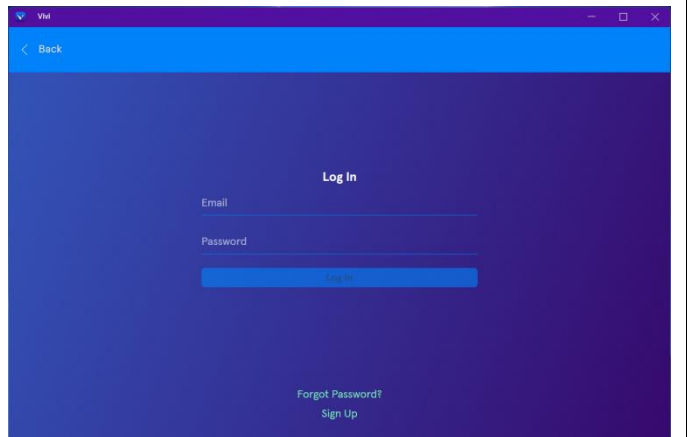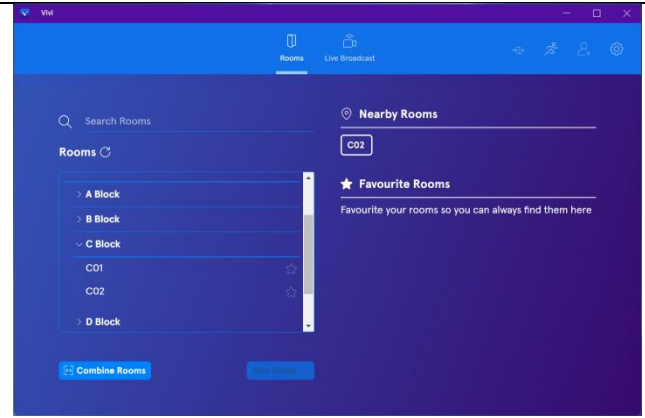

Sign Up

If this is your first time using Vivi, you will need to sign up. To sign up, enter your full name and email address then create a password. Select I'm a Teacher and enter the Presenter Code which you can obtain from you IT Administrator. Once entered, select Sign Up.
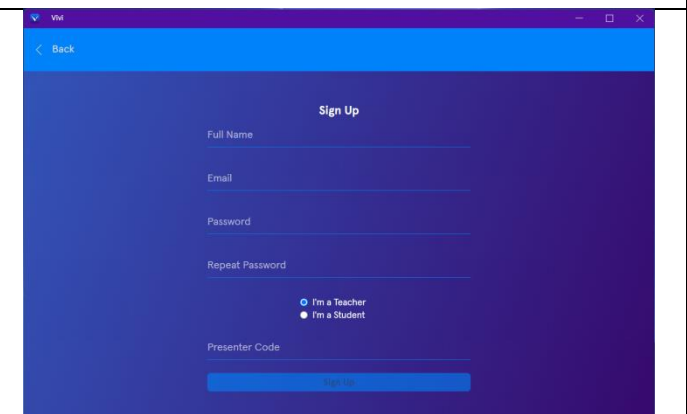
Rooms Upon logging in, you will be taken to the rooms list. On the left-hand side, you can search for a room, or browse through any locations your organisation has set up. On the right-hand side you will see a list of any favourite rooms. To connect to a room, either double click on the room name, or click on the room name and select Join Room	
Onboarding When a teacher connects to Vivi for the first time and then joins a room, they will be presented with a short series of slides on how they can use Vivi in their classroom. Use the Next button to move through, or select Remind Me Later to view at another time.	