

Venue: The Knox School, 220 Burwood Hwy, Wantirna South

Date: Thursday 24 October 2024

Arrive from 7.45am

Parking and Drop Off Points – Enter via Burwood Highway.

- **All attendees, presenters and parental and bus drop offs to enter via Burwood Highway**
- **Parental and Large Bus Drop-offs** at the designated turning circle indicated (top right of map). They will need to then exit via the back gate of the school not Burwood Highway. There will be guides to direct attendees towards the David Abraham Auditorium area
- **Conference Parking for all attendees and presenters** on the Hockey Field – Attendee / Presenter Parking Area (see map)
 - Mini-buses up to 13 seaters can park on the Hockey Field. Larger buses need to drop off at the designated turning circle and park elsewhere if staying at the conference
 - People arriving to park in hockey pitch will need to **follow the directions** of the traffic management staff stationed there.
 - **EXPO presenters:** If you need to drop off materials for your Expo session - park near the David Aitkin Pavilion and bring your materials to the David Abraham Auditorium Foyer to set up. THEN park your vehicle on the Hockey Field – Attendee / Presenter Parking Area (see map).
 - **All other presenters:** park vehicle on the Hockey Field – Attendee / Presenter Parking Area (see map) THEN make your way to the David Abraham Auditorium to sign-in.
 - **There is a disabled parking spot** next to the David Aitkin Pavilion for those with wheelchair access who need to be dropped off. **Drop off and then** park your vehicle on the Hockey Field – Attendee / Presenter Parking Area (see map).
- **At the end of the conference**
 - Large buses can pick up at the designated turning circle and exit via the back entrance to the school
 - All parked vehicles will need to follow the arrows marked on the road to leave the school (i.e. via the exit on the bottom right hand side of the map)

Sign-in first

- **All attendees and workshop and STEM Expo presenters:** Sign-in is in the David Abraham Auditorium Foyer (see map: where the Expo will be held). You must sign in and get your nametags and conference booklets before setting up.
- **STEM Expo and First Rotation Workshop** presenters: after signing in go and set up in the assigned rooms before returning for the conference opening and first keynote speaker in the Auditorium.
- All non-presenting attendees should enter the Auditorium for the start of the conference.
- If you are arriving later in the day to present then please make your way to David Abraham Auditorium Foyer where there will be a presenter table with your name tags and conference booklet, etc.

Presenting Information

- **STEM Expo presenters:** bring your own trestle cloths, power boards, and extension cords for your table(s)
- **Workshop presenters:** The Knox School will have HDMI cables available to connect to the TVs in each room. If you have a Macbook then bring your own dongle to connect to the HDMI cable.

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